

**Northern Arizona Human Rights  
Committee for the Mentally Ill  
NARBHA**

Minutes: 11-6-07

Attendees: Chair: Vacant; Kenton Foundas – Secretary, Karen Studdard, Susan Rieck, Donna Carpenter, Sharon Rorabaugh Absent: Wendy Hayden & Stephen Bogan

Advisors: Karen Smith – DBHS; Kristi Borling – NARBHA & Linda Wolf (substitute for Kristi when she is on maternity leave) Linda Wolf's email address: linda.wolf@narbha.org

Meeting called to Order at: 5:41 P.M.

Minutes of last meeting (9-11-07): Motion to accept: S. Rorabaugh Seconded: K. Studdard Vote: Unanimous for.

Chair Report: Kenton Foundas acting as both chair and secretary.

- ☐ Acting Chair still receiving monthly list of Special Assistance Clients. Will put on next meeting agenda to coordinate visits and discuss content of visit with possible checklist of items to cover.
- ☐ No HRC composition report (to be done quarterly)
- ☐ Notice received of mandatory training provided by the State encompassing Ethics and Open Meeting Law. Next scheduled for 11-16-07.

Old Business:

- ☐ The committee discussed the movement of meetings to every other month. There does seem to be some concern about the S&R reports pending for this longer period of time. Consensus of the committee is to continue.

I & A Workgroup:

- ☐ Reviewed I&A reports 2-500, 2-501, 2-507, and 2-517. #2-500 was questioned as the residential facility is not locked and previous questions about AWOL status has been explained by NARBHA as being of minimal importance due to unlocked status. Why then do facilities still report if facility is open for free movement of the clients? #'S 501, 507, and 517 all demonstrate some degree of abandonment by the facility and these were followed by the client dying. Would suggest both the NARBHA and State investigate for violations of client human rights.
- ☐ Those I & A reports returned with added information were inadvertently left at the secretary's home and will be presented at the next meeting.

A motion was made to send I & A reports for more information or investigation by: S. Rorabaugh  
Seconded by: K. Studdard Vote: Unanimous to send forward.

S & R Workgroup:

- ☐ There was discussion on the rationale for the use of Haldol, Ativan, and Benadryl as a form of chemical restraint.
- ☐ The following questions need to be answered and will be forwarded to NARBHA for input:
  1. Is there a policy on the parts of Pineview and Mingus Center for their use of chemical restraints?
  2. Is the policy that is used based upon evidence-based guidelines?
  3. What database was used to establish the evidence-based policy?
  4. Was the database used applied to S & R reports 517, 439, 470, 452, 472, and 454?

A motion was made to ask the aforementioned questions of NARBHA by: S. Rorabaugh Seconded: K. Studdard Vote to send questions forward: Unanimous for sending.

Special Assistance Report: The committee will discuss at next meeting the clients on the Special Assistance Report. There should be no visits to private homes and no phone calls. For those clients living in residential care a one-page checklist could be developed in keeping with form sent from DBHS previously. Overall the client needs to be asked whether they believe their assistance by guardians, advocates, or facility is acceptable to them. It was suggested that the guardian of a residentially housed client should be contacted before making contact with the client.

Site Visit Committee Report:

- ☐ Tungland is a residential care facility for the developmentally disabled and does occasional house SMI clients also.
- ☐ Contact will be made by members before next meeting with report to follow at that time.

DBHS Report:

- ☐ The State is having a “budget crunch” and it is forecast that there will be no new hires. The money for service dollars should not be affected. The committee was reminded of guidance from the State stating that the keeping of the following records is required: minutes, original guidelines, responses to S&R and I&A report inquiries, and latest Special Assistance lists.

NARBHA Report: No report at this time. (See previous information regards Linda Wolf)

Membership:

- ☐ DBHS will be placing ads about HRC membership on their web page. Susan and Stephan will pursue possibility of NAU newspaper for HRC membership information.

Comments/Concerns of the Committee: S. Rorabaugh suggested that the position of chairman be reviewed at next meeting.

Call to the Public: No one present

Next meeting: Jan. 8, 2008 @5:30 PM      I&A and S&R report workgroups meeting: TBA

Motion to adjourn at 6:35 PM: S. Rieck   Second: S. Rieck   Vote: Unanimous to adjourn.

Kenton Foundas, Secretary  
NAHRC